

Canadian Baptist Historical Society Book Publication Process

The following is the process for publishing a monograph or edited volume with the Canadian Baptist Historical Society (CBHS).

CBHS book publications are published by McMaster Divinity College Press (MDCP) through Wipf & Stock Publishers. Final approval of any manuscripts must be granted by both the CBHS and MDCP.

Stage One: Book Proposal

- Book author(s) or editor(s) will submit to the CBHS executive a document entitled “Book Proposal Application.”
- Book editor(s) are instructed to wait upon input from the CBHS and MDCP in regard to initial direction and viability of the project before making promises/commitments to potential contributors of an edited volume.
- Book proposals are reviewed by the CBHS executive as well as external peer review. Book proposals also reviewed simultaneously by MDCP.
- Decisions by CBHS/MDCP at this stage: rejection, or conditional acceptance.
- With conditional acceptance in place, book author(s) or editor(s) will complete contracts with CBHS and MDCP.

Stage Two: Book Writing

- This should take approximately a year from conditional acceptance to first draft manuscript in hand.
- Book author(s) or editor(s) will submit to the CBHS executive a summary of progress in January and June of every year.

Stage Three: Book Editing

- Book author(s) or editor(s) will work to ensure the book meets the expectations of CBHS and MDCP.
- Book author(s) or editor(s) will submit a complete draft to the executive of the CBHS for final approval of publication. Book draft also reviewed simultaneously by MDCP. (This stage may include back-and-forth editing to satisfy reviewers.)

- Decisions by CBHS/MDCP at this stage: rejection, or final acceptance.
- With final approval in place, book author(s) or editor(s) will prepare the manuscript for submission to MDCP, and they will submit it according to MDCP standards.
- Book author(s) or editor(s) will work with MDCP to finalize book, including details related to cover, endorsers, promotion, and the formation of an index.